



**Minutes of the Children and Young People's Trust
Executive Group Meeting
held on 19 September 2014**

Present:	
Core Members	
Brigid Reid (Chair)	Barnsley Clinical Commissioning Group, Chief Nurse
Clare Bannon	Clinical Commissioning Group, GP Clinical Lead
Andy Brooke	South Yorkshire Police, Police Inspector Partnerships
Tim Cheetham	BMBC Lead Member, Children, Young People and Families
Bob Dyson	Barnsley Safeguarding Children Board (BSCB) Independent Chair
Gerry Foster-Wilson	Head Teacher Representative of the Barnsley Association of Headteachers of Primary, Special and Nursery Schools
Ian Hanks	Department of Works and Pensions, Job Centre Plus, External Relations Manager, District Office
Jean Imray	BMBC CYPF Interim Assistant Executive Director of Safeguarding, Health and Social Care Services
Heather Marsh	NHS England, South Yorkshire and Bassetlaw Area Team, Head of Public Health
Heather McNair	Barnsley Hospital NHS Foundation Trust, Director of Nursing and Quality
Nigel Middlehurst	Voluntary Action Barnsley External Services Manager
Dave Ramsay	South West Yorkshire Partnership Foundation Trust (SWYPFT) Deputy Director of Operations
Sharon Stoltz	BMBC Public Health, Acting Director
Deputy Members	
Margaret Bruff	Councillor, Members Services
Ruth Jefferson	BMBC Adults and Communities, AED Disability and Provider Services (for Martin Farran)
Dianne Murray	Barnsley College Vice Principal (for Jenny Miccoli)
Advisers	
Richard Lynch	BMBC CYPF, Strategy and Service Manager Joint Commissioning
Louise Nock	BMBC CYPF Head of Partnerships and Business Development
In attendance	
Sara Morrissey	BMBC CYPF, Head of Learning and Standards (for items 5 & 9)
Angela Tracey	BMBC CYPF Head of Strategy, Workforce & Organisational Development (for item 7)
Mike Kemp	BMBC CYPF Service and Strategy Manager Disabled Children (for items 12 & 13)
Denise Brown	BMBC CYPF Governance, Partnerships and Projects Officer (Minutes)

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1.	<p><u>Apologies</u></p> <p>Apologies were noted from:</p> <p>Rachel Dickinson BMBC CYPF, Executive Director for Children, Young People and Families</p> <p>Jenny Miccoli Barnsley College Vice Principal Teaching, Learning and Student Support</p> <p>Dave Whittaker Representative of Secondary Headteachers</p>	
2.	<p><u>Identification of confidential reports and declarations of any conflict of interest</u></p> <p>There were no conflicts of interest declared.</p>	
3.	<p><u>Minutes of the Trust Executive Group meeting held on 27 June 2014 - for accuracy</u></p> <p>The minutes were approved as an accurate record of the meeting.</p>	
3.1	<p><u>Action log / matters arising</u></p> <p>The action log was updated as follows:</p> <p><u>Actions arising from previous meetings</u></p> <p>5 – Oral Health/ Tooth decay in Barnsley. Sharon stated that a report is going to Cabinet in October as part of a corporate performance report, following which it would be submitted to the TEG.</p> <p>12 – Child Health Programme Board (CHPB) action plan. Sharon stated that members of CHPB had received the action plan, and undertook to send it to Denise for circulation.</p> <p><u>Actions arising from 27 June 2014</u></p> <p>6 – Performance highlight report from the Emotional Wellbeing Project. The draft business case should be ready to be circulated by the end of next week, when it will be shared with TEG members for consultation and comment. The business case needs to be finalised by 11 October.</p> <p>6.2 – Sharon stated that as part of the School Nursing Service implementation plan all school nurses have been offered training at universal level around emotional health and wellbeing. Brigid asked if Natasha Beardmore could have the details. Sharon stated that drop-in sessions had been established in every secondary school to enable young people to raise any issues. It was agreed that it would be helpful to find out how many young people are accessing this service and how successful it is. Sharon undertook to find out from Penny what plans there are for primary schools.</p> <p>Jean stated that whilst the additional input from school nurses generally was welcomed, there was some concern about school nurses being asked to limit their attendance at child protection groups. Sharon suggested that this be further explored with Michele Tudor at the ECG meeting in November.</p>	<p>Sharon</p> <p>Sharon</p> <p>Brigid</p> <p>Sharon</p> <p>Sharon</p> <p>Sharon/ Mel</p>

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	<p>8.2 – E-cigs. Sharon stated that e-cigs are being considered as part of the wider tobacco control agenda. A summit is being organised in November when this work will be discussed further. An update will be provided to the TEG meeting in January 2015.</p> <p>Dave stated that an interactive website launched by SWYPFT is being accessed by young people, which includes the offer of smoke free services, and is being promoted through the school nursing service. It was agreed that information regarding this offer will be circulated to members. Gerry requested that the information also be sent to primary schools.</p> <p>9 – Childhood obesity. Dave stated that the Healthy Settings Team are engaged in this agenda, and also provide a service to support children and families alongside the measurement programme in schools. It was noted that it would be useful to see the Joint Strategic Needs Assessment being produced by Public Health. Sharon encouraged all members to look at the information on the BMBC website re. the Children and Young People's profiles, which provide an overview of the health and wellbeing of children and young people. Sharon offered to prepare a presentation for a future TEG meeting.</p> <p>11 – NEETs in Barnsley. Ian has met with Kathryn and Heather regarding apprenticeship schemes and volunteers in the Hospital, but still needs to contact the CCG re. volunteering opportunities.</p> <p>12.1 – Barnsley College Health Survey. Sharon stated that Public Health is intending to conduct a social marketing exercise with schools, and undertook to discuss this further with Barnsley College.</p> <p><i>(Sara Morrissey arrived)</i></p>	<p>Sharon</p> <p>Dave</p> <p>Members</p> <p>Sharon</p> <p>Ian</p> <p>Sharon</p>
4.	<p><u>Ofsted inspection outcomes and next steps</u></p> <p>The overall judgement of the Ofsted inspection was 'requires improvement', which used to be known as 'adequate'. Improvement is required in all areas, although the care leavers' service was judged as good. Ofsted acknowledged that a key strength is being able to identify our own strengths and weaknesses. All the actions to be completed are incorporated in the continuous service improvement plan.</p> <p><i>(Councillors Margaret Bruff and Tim Cheetham arrived)</i></p> <p><u>Continuous service improvement framework</u></p> <p>The continuous service improvement framework had been circulated for comment and revised. The framework is designed to secure continuous service improvement in Barnsley, and sets out how the partnership will continue to work together to improve the effectiveness of services for vulnerable children, young people and families in the borough.</p>	
5.	<p><u>Outcomes and recommendations following LA SEND Review</u></p> <p>A key priority of the Barnsley Challenge is to raise achievement of children and young people with special educational needs. A review of provision for this group of vulnerable young people was commissioned, set within the context of the new requirements in the</p>	

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	<p>SEND reforms as part of the Children and Families Act 2014, and the implications of moving to a new 'Future Council'.</p> <p>The LA SEND review took place over three months involving a number of stakeholders, including schools, focusing on identified issues including finances and how funding is allocated. This has provided a more informed view of the challenges being faced by the service.</p> <p>There were four recommendations as a result of the review:</p> <ol style="list-style-type: none"> 1. Restructure LA services and structures to ensure that strategic and cost-effective deployment of resources improves the quality of provision and outcomes for children with special educational needs and disabilities; 2. Improve the quality of communication between different agencies; 3. Improve the quality of partnership working between LA services and schools and settings; 4. Develop and implement an effective QA system to monitor and evaluate the quality of LA services and their impact on improving outcomes. <p>The discussion that followed included the following points:</p> <ul style="list-style-type: none"> • There are a number of children in care with special educational needs, and a review of progress has revealed that further support needs to be put in place for those young people. • There is an identified gap in provision for young people with special educational needs, personal needs and extreme behaviours in their early years. • The young person's two year old assessment, which is completed by their health visitor, does not always identify all the issues that may be experienced when the young person enters into school's early years setting. • As Springwell School does not have the capacity to include early years, consideration needs to be given to provision for pre-school age young people and where they can be referred to. Sara pointed out that a bid can be made for funding through EFA. • Sara agreed to report back to TEG on progress regarding the work that needs to take place to improve pre-school provision, including a more detailed investigation into the numbers. <i>(on agenda for 6 February 2015 TEG meeting)</i> • A concern was highlighted that in Barnsley there are specialist places for 366 pre-16 year olds and 431 places for post-16, leaving Barnsley falling well short when compared with other local authorities. • In similar local authorities schools have much greater resources to provide for young people with SEN, however, that provision is closing and more young people are coming into Barnsley schools. • Schools regularly face the challenge of receiving young people with specific needs who have no plans or CAFs in place, and it takes a long time to build sufficient evidence towards getting a SEN assessment and to put a health care plan in place. It was felt that these issues should be identified by the young person's GP or health visitor. • There is a training implication for GPs who may diagnose behavioural problems or special educational needs as mental 	Sara

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	<p>health problems.</p> <ul style="list-style-type: none"> • If a young person is referred to CAMHS by the GP there is currently no communication with the school, and behaviours that are recorded are often not recognised by school staff. • Brigid undertook to suggest that Sharon Galvin, the CCG designated nurse, be the contact point when considering a child's history pre-school, as it is important to have the evidence to trigger a review and, if necessary, to go back to the health care professional. <i>(Angela Tracey arrived)</i> • It is vital that discussions are joined up to develop more effective provision for young people with special needs, and to address the current deficit of provision in Barnsley schools. • It is important that the right child is in the right place for the right cost. Brigid suggested that Richard shares with the ECG the work to analyse the cost of out of district SEN placements and what provision in Barnsley would look like. • Requests are being received through the Children's Resource Allocation Group (CRAG) for out of area placements, which often includes young people diagnosed with Autistic Spectrum Disorder (ASD) or ADHD. ASD is currently under diagnosed in Barnsley, and it is therefore anticipated that the demand for provision will increase when improved diagnosis pathways are fully implemented. • It was noted that there is some correlation with deprivation and special needs, and that in some cases the young person does not have a medical condition but is influenced by their environment and the behaviour of their parents. It was suggested that there be a piece of work to identify particular areas of need and identify areas of good practice. Sharon pointed out that an attempt is being made to pull a range of different data together into one child health profile, and that the information collected already raises some questions. It was suggested that Gerry and Sharon meet to discuss this further. • A report on high needs block funding arrangements will be presented to TEG in early spring to indicate how funds are allocated. (Phil Lawson/ Janine Muller/ Josh Amahwe) • SEND reforms are actively being developed and will be reported on soon. • Clare was asked to report to the Local Medical Committee that it would be helpful if health care professionals didn't make or support recommendations for independent provision. <p>It was agreed that:</p> <ul style="list-style-type: none"> • Brigid would recommend to Sharon Galvin that she be the point of contact when considering a child's history pre-school. • The ECG would look at the total spend of SEN out of district and consider what provision in Barnsley would look like. • A report would be prepared on progress made towards improving pre-school provision, including a more detailed investigation into the numbers. • A report on high needs block funding arrangements would be received in early spring. (Phil Lawson/ Janine Muller/ Josh Amahwe) • A report will be received on the development of SEND reforms. • Clare to report back to the Local Medical Committee that it would 	<p>Action</p> <p>Brigid</p> <p>Richard</p> <p>Gerry/ Sharon</p> <p>Mike</p> <p>Clare</p> <p>Brigid</p> <p>Richard</p> <p>Sara</p> <p>Mike Clare</p>

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	<p>through e-learning. It is important for the training to be developed in a way which will have high impact.</p> <ul style="list-style-type: none"> • It was noted that the BMBC's e-learning portal is called BOLD, which is available outside the council by purchasing additional licences. However, there is a cost implication which is estimated could be about £5000. • The proposal is to have a common induction programme broken into six modules that touch on the most important facets, followed by the next level which is signposting to other agencies, including midwives and health visitors. It was agreed that GPs would also be included. • It is important to stress that the training would cover core skills. • It was suggested that the training be made mandatory by withholding 'log on' information until the training has been completed. • Members felt that it would be helpful to have more information about the content of the modules and what the time commitment would be before a decision could be taken. It was agreed that more information would be circulated, giving members two weeks to respond. • Andy pointed out that South Yorkshire Police already have e-learning modules, and Angela undertook to discuss this further with Deb Mahmood. <p>It was agreed that:</p> <ul style="list-style-type: none"> • More detail about the content of the training modules and the time commitment to be circulated to members with two weeks response time. • Angela agreed to discuss e-learning modules used by SY Police further with Deb Mahmood. • Resource issues to be considered by ECG members. <p><i>(Angela and Jean left the meeting at this point)</i></p>	<p>Angela</p> <p>Angela</p> <p>Angela</p> <p>Angela/ Richard</p>
8.	<p><u>Performance: escalated items</u></p> <p>Louise explained that Rachel had met with the theme leads to discuss the proposed performance framework, when it was agreed that performance would be monitored and challenged through 6 theme sub-groups, and that TEG will focus on a different theme at each meeting. It was also agreed that there would be a standard agenda item on the TEG agenda to provide an opportunity for theme leads to report any pressing performance issues of concern or high risk areas that needed to be escalated to the TEG.</p> <p><i>(Andy left the meeting at this point)</i></p>	
9.	<p><u>Children and Young People's Plan strategic priority theme: Improving educational achievement and employability /Challenge Board update</u></p> <p>9.1 <u>School attainment results 2014</u></p> <p>The report provided a summary of the attainment and progress of children and young people in tests and examinations during the summer of 2014, and outcomes for boys and girls, showing trends over time.</p>	

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	<p>Key headlines included:</p> <ul style="list-style-type: none"> • Improved outcomes against all key indicators in early years and primary school settings • There remains a challenge for secondary schools. • There are still identified gaps in SEN. Children with statements tended to fare better. • The pupil premium gap has widened slightly this year in primary schools, but narrowed in secondary schools. It was noted that children who are eligible for pupil premium are often the ones in difficulty, and that by working together agencies can make a big difference to a young person's ability to achieve. • A pupil premium conference was held recently around strategies that have worked, and it was helpful to note that the pupil premium can be spent on any initiative that will raise standards and close gaps between groups. • Sara stated that there is a pupil premium co-ordination group in development. • Some schools are seeing progress accelerating for children against key indicators. • There has been above national average progress made in reading, writing and mathematics. • Progress for the current Year 11 is based on SAT results at Key Stage 2 that were boycotted. There is evidence to suggest that in some schools teacher assessments were higher, causing a spike in primary schools. • Gerry pointed out that some children struggle with the stress of exam conditions which can impact on outcomes of SAT results, and doesn't replicate what the young people are capable of achieving. 15 young people sat the tests again in different circumstances and 13 of them achieved a level 4. • In summary, there is good news in relation to shifts, but a caution for next year and the changing playing field. • It was noted that generally speaking, the longer that children in care are in a stable and supportive environment the better their outcomes. Ongoing turbulence for children in care impacts on their progress. • Dave Benbow spends one day a week as a virtual Headteacher, and part of the Ofsted improvement plan is to increase this capacity. • It was noted that the national figures would be available from 26 September. • There is concern about low aspirations and expectations in Barnsley, which teachers are trying to address. • Ian suggested promoting the idea of introducing parental achievement to spark aspiration in their children, and undertook to follow this up. • There needs to be more support for the family to build emotional resilience. Gerry stated that a family that had been helped back into work found that they were unable to cope with employment as well as parenting. <p><i>(Heather Marsh left and Mike Kemp arrived at the meeting)</i></p>	<p>Ian</p>

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9.2	<p><u>Performance highlight report</u> (confidential)</p> <p>The report highlights progress made towards meeting targets against key indicators relating to educational achievement and employability. The performance report shows good and improving performance, and highlights performance requiring further scrutiny.</p> <p>Members were asked to challenge areas of performance identified and to request more detailed information where necessary.</p>	Members
9.3	<p><u>Partnership sub-group report</u></p> <p>The Barnsley Challenge Board action plan was noted. The plan shows the action, impact, next steps and evidence against raising attainment; narrowing the gap; improving the quality of teaching; improving attendance; and improving leadership capacity.</p>	
10.	<p><u>Pupil mobility into and around the borough</u></p> <p>At a previous meeting of the TEG it was agreed that work would be done to find out how many young people are attending school from outside the borough, and to assess the amount of movement of children around the borough, including looked after children, to determine what effect this was having on schools. A further detailed investigation was conducted, including in-year movement and impact on outcomes, and to map children in care figures against Barnsley schools.</p> <p>The report summarises the key findings, including:</p> <ul style="list-style-type: none"> • very similar proportions of girls to boys who are mobile; and • just over a quarter of the pupils have special educational needs. <p>During the discussion the following points were made:</p> <ul style="list-style-type: none"> • It is unclear whether there is any connection with young people moving as a result of being subject to a plan. • It was suggested that this work be matched to some of the audit work that goes into the care plans. • It was noted that some children had experienced a high number of moves in an academic year, and it was agreed that this needs to be further investigated. • It was noted that when a child comes into a school, the school is not always made aware of all the previous schools. • Schools are working together on a new protocol to understand why children move schools, and this included considering the systems in place. <p><i>(Ian Hanks left the meeting at this stage)</i></p> <p>Richard circulated further confidential information relating to out of area children in care placed in the Barnsley school population as at September 2014. It was noted that the data may not be completely accurate due to the recording systems used.</p> <p>The following points were noted:</p> <ul style="list-style-type: none"> • As at September 2014 there were 130 out of area looked after children. Tim expressed concern regarding this figure. Richard explained that this is the information held by the safeguarding unit and acknowledged that it was difficult to draw conclusions. 	Richard

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	<ul style="list-style-type: none"> Sara pointed out that sometimes young people arrive into a residential placement without a school place, or without the right school place having been secured in advance. This creates challenges, particularly for secondary school aged pupils who tend to be the most chaotic placements. It is important to ensure that when applications are made thought is given to the impact across the school and the existing pupils. It was agreed that it is important to get the view of schools, and that this item be brought back to the TEG for further consideration of the impact, and whether there is any way to prevent these situations from happening or escalating. <p><i>(Ruth Jefferson left the meeting at this stage)</i></p>	Richard
11.	<p><u>Barnsley Safeguarding Children Board - Minutes of Meeting held on 18 July 2014 – highlights for information (confidential)</u></p> <p>The minutes were noted for information.</p> <p>Bob highlighted the meeting that had been held with young people from Greenacre School. Pupils seem to be very happy and said they enjoyed a number of activities at school. It is good to know that these young people generally feel safe in Barnsley.</p> <p><i>(Heather McNair and Sara Morrissey left the meeting at this stage)</i></p>	
12.	<p><u>Children and Families Act 2014</u></p> <p>An update report was provided on progress made so far.</p> <p>It is important for organisations to commit to the cultural shift towards 'person centred' services.</p> <p>It was noted that:</p> <ul style="list-style-type: none"> Good progress has been made so far. Mike undertook to share good examples of education health care plan application forms. Tracy Jubb leaves her post in November. The grant comes to an end in April 2014 Department for Education is coming back at the end of October/ beginning of November <p>TEG members agreed to ensure that:</p> <ul style="list-style-type: none"> All staff are well informed about their role and responsibilities re. EHCP There is effective oversight by TEG of progress in Barnsley on implementing the SEN reforms 	
13.	<p><u>Disabled Children's Charter – 6 month update report</u></p> <p>It was agreed that a report will be brought to TEG on 7 November, by which time there will be agreement on how the evidence will be measured.</p>	Mike
14.	<p><u>Next meeting</u></p> <p>The next TEG meeting will be held on 7 November 2014, from 13.30 – 16.30, in the Gateway Plaza Boardroom.</p>	